

### Planning

- Organizations desiring to sponsor off-campus businesses (vendors) as a fundraiser or as part of their event must receive approval from Student Leadership & Development.
- Complete and submit an Activity Planner listing the item and pricing structure for the sale and information on the sponsored vendor.
- Sodexo Campus Services must approve all food sales and distribution by signing the Activity Planner.

### Implementation

- All profits from the sale must be deposited in the organization account. Organizations may be required to show evidence of sales and deposit, if asked to do so by Student Leadership & Development.
- Sale profits raised in the name of an organization must benefit the organization or legitimate charity. No individual member may benefit from sale profits.
- Sales cannot be in competition with vendors holding current university wide contracts or be a duplication of goods and/or services currently available through established on campus sources.
- Sales may not include alcoholic beverages, illegal drugs or drug and alcohol paraphernalia.
- Products may not be considered obscene as determined by LMU community standards and may not be products or services which undermine the academic integrity or reputation of the University.
- Marketing companies, banks, credit card companies, market research firms and internet service providers and companies deemed to not be in compliance with the University mission may not be sponsored by organizations.

### Off Campus Vendors

- All products sold and actions taken by a vendor must be in compliance with the mission, goals and objectives of Loyola Marymount University. It is the sponsoring organization's responsibility to ensure that the vendor is in compliance with all University policies, mission and Catholic tradition.
- Sponsorship must benefit the student body and/or student organization.
- Organizations may not co-sponsor an event with an alcohol distributor, bar, tavern, or restaurant known as a drinking establishment.
- Organizations may not co-sponsor an on-campus event with a student group not registered at LMU or a business that does not have a direct correlation to the event being sponsored.