

SULLIVAN FIELD (Soccer)

- Requests for all non-LMU athletic events will not be considered until all practice and competition schedules are finalized for men's and women's soccer, both in their fall and spring seasons.
- The Assistant Director of Grounds at LMU and the LMU Director of the Athletics Facilities reserve the right to deny any event – even after it has been approved and contracted, from occurring for any reason at any time (e.g. inclement weather, field damage, etc.).
- Generally speaking, all requests for non-LMU Athletics events will be highly discouraged during the traditional NCAA soccer season as defined from August 1 through January 1. The field may be requested for use any other day of the year subject to availability.
- LMU Club and Intramural teams may not use Sullivan Field for any reason. All requests by LMU Club or Intramural teams or individuals for use of Sullivan will be denied. The only exception will be limited use by the LMU Rugby team during the Spring semester only and as approved in advance by the Associate Director of Athletics for Internal Operations.
- A strict hypersensitivity will be present relative to any use of the facility. All events, whether they are LMU Community or non-University sponsored, will be subject to a heightened sensitivity of the condition of the field, and must demonstrate an absolute need to host the event.
- All other events will be restricted for approval by the Associate Director of Athletics for Internal Operations and approvals will be based on availability.
- No vehicle of any type may not be driven or parked on the field at any time for any reason.
- Field preparations must be performed by the LMU Assistant Director of Grounds and the Director will determine all costs associated with preparing the facility for use (e.g. grass preparation, field lining, etc.). The event operator agrees in advance to pay all costs as determined by the Assistant Director of Grounds.
- Events may not begin before 8 am and must conclude by sunset.
- The event operator is responsible for picking up all loose trash and debris the field and bench areas, and the seating areas.
- All events must adhere to the strict LMU Athletics Outdoor Sound policy.
- The event operator is responsible for anything that may occur at or as a result of its event that causes damage or disruption in the local and surrounding neighborhoods (e.g. errant balls, excessive noise, misbehavior, etc.).
- No equipment of any kind may be left on the field overnight. There are no exceptions to this policy.
- Athletics reserves the right to restrict use of all technical equipment. Any use of technical equipment must involve Athletics Department designated individuals who are assigned for their oversight. Fees will be charged for their services.
- No adhesives may be used.
- Food and beverage will be subject to restrictions.
- No helium balloons.
- No Gum.
- Setup and Breakdown requirements include:
 - Most events require at least two hours of set up time and two hours of breakdown/cleanup time. Depending on the specifications of the event, we may require more or less time for setup and breakdown/cleanup. Fees for these services will be determined based on those specifications and requirements.
 - For all events, additional fees for custodial service will be determined and applied to the rental agreement at the discretion of LMU Athletics and in consultation with Facilities Maintenance. Any event that includes pre-approved food service or concessions operations will require additional custodial fees. For events that do not include food service or concessions operations, custodial service fees will be determined based on the type of event and the number of participants.
- Fire Code Regulations:
 - Maximum Capacity is 1,136.
 - Gateway entrance and exits may not be blocked.

Sound

If sound is requested and approved for use at an event, the event operator must make arrangements to use their own equipment, rent it from Conferences and Events Services, or rent it from a vendor. LMU will not allow use of its portable sound system for non-LMU Athletics events. Further, any sound used at an event must adhere to the LMU Athletics Outdoor Sound policy. LMU Athletics reserves the right to restrict use of sound at any event, regardless of the reason.

Lighting

Lighting may not be used on Sullivan Field for any reason. Any request for approval of an event occurring in the venue that may require additional lighting will be denied.

Electrical

If additional equipment is needed to support any non-athletic event, an electrician from LMU Facilities Maintenance must be consulted prior to approval of the event. The event operator agrees in advance to adhere to any requirement and to pay all fees as deemed necessary by the institutional electrician.