

**Loyola Marymount University  
Student Worker Program  
Employment Agreement/Contract**

This agreement is made and entered into between **Student Worker** hereafter referred to as a Student Worker, and the Loyola Marymount University Department of Student Leadership & Development, hereafter referred to as the University, for the purpose of providing services as a Student Worker.

**Term of Agreement**

I. The term of this agreement shall be from **July 1st, 2007** to **June 30, 2008**.

**Remuneration**

II. In consideration for the services provided by the Student Worker, the University agrees to the following remuneration.

- A. A pay rate of \$13.00 per hour.
- B. Guaranteed living accommodations in designated on-campus Student Worker University Housing.
- C. Compensation of on-campus University Housing for the time period outside of the Fall and Spring semesters.
- D. The opportunity to earn up to \$46,559: the cost of tuition, room, board, and fees.

**Expectations of Student Workers**

III. The Student Worker agrees to abide by and fulfill the following expectations.

- A. Maintain a minimum cumulative & semester GPA of a 2.0. (*General and Vice General must maintain a minimum cumulative & semester GPA of a 2.5.*)
- B. Reside in designated on-campus Student Worker University Housing with current and new Student Workers.
- C. Completion of Financial Aid application by the priority deadline set forth by the Office of Financial Aid.
- D. Ability to fulfill the requirements set forth in the Student Worker Position Description
- E. Prompt and regular attendance at the Student Worker's primary job placement, Crew Jobs and Campus Trash.
- F. Completion of a minimum of 18 hours of work at the primary job placement during Fall and Spring semesters when classes are in session.
- G. Completion of a minimum of 40 hours of work at the primary job placement when classes are not in session.
- H. Compliance with the maximum earning amount set by Student Leadership & development according to your Financial Aid Package.
- I. Compliance with all rules, regulations, policies and procedures of Loyola Marymount University, the Division of Student Affairs, the Department of Student Leadership & Development, the Student Worker Program, the Executive Body and the primary job placement supervisor. This includes those set forth in the *Student Conduct Code*, including all student housing policies, and the *Student Worker Handbook*.
- J. Observance of all cart safety rules and regulations.

- K. Compliance with all directives and disciplinary actions of the Student Worker Executive Body which are related to job assignment, work performance and LMU regulations.
- L. Development of positive relationships, addition of value to the Student Worker Program and the maintenance of a positive attitude in all dealings with the supervisor, the crew, the Executive Body, and all University departments and personnel.
- M. The acceptance and continued perpetuation of the Student Worker tradition while upholding and promoting the ideals of the program set forth in the *Student Worker Handbook*.

**Termination**

- IV. A. This agreement may be terminated during its term as follows:
- 1. By mutual agreement of the parties listed herein.
  - 2. By the Student Worker giving the Moderator of the Student Worker program (Student Leadership & Development) thirty (30) days advanced written notice. (Student Workers who resign voluntarily will be held responsible for paying any housing vacancy charges that may occur while a replacement is sought)
  - 3. Failure to uphold the Drug Free Workplace Policy as listed in the *Student Handbook*.
  - 4. If the Student Worker fails to fulfill the duties as outlined in the Student Worker Position Description and this agreement.
  - 5. The University reserves the right to terminate the Student Worker if behavior warrants such action. The Student Worker will be provided due process through the Student Worker Executive Body and the Student Worker Judicial Committee.

B. Both parties acknowledge that this agreement is binding and will be accepted \_\_\_\_\_ once the signatures appear on the contract. It is understood that a breach of this \_\_\_\_\_ contract may be grounds for dismissal from the Student Worker Program. It is \_\_\_\_\_ understood that compliance with this contract will be necessary to be re-hired to \_\_\_\_\_ the Student Worker Program for the following contract year.

C. It is understood between the parties that if evicted from on-campus housing \_\_\_\_\_ and/or placed on disciplinary probation by Judicial Affairs, the Student Worker \_\_\_\_\_ shall be dismissed from the program. Appeals will heard as described in the \_\_\_\_\_ student conduct code.

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Student Worker \_\_\_\_\_ Date \_\_\_\_\_

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Student Worker General or Vice General \_\_\_\_\_ Date \_\_\_\_\_

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Student Worker Moderator \_\_\_\_\_ Date \_\_\_\_\_

