

REQUEST TO TRANSFER TO LMU

The rules and regulations published in the April 22, 1987 Federal Register for the U.S. Citizenship and Immigration Service require students in F-1 status who wish to transfer from one U.S. school to another to be in compliance with the regulations and to maintain legal non-immigrant status by:

1. Being continuously enrolled as a full-time, matriculated student, except during the student's annual vacation.
2. Not being engaged in unauthorized employment.
3. Being authorized to attend your institution.
4. Having a valid passport, Form I-20, and Form I-94

THE COMPLETED FORM MUST BE RECEIVED BY LOYOLA MARYMOUNT UNIVERSITY BEFORE A FORM I-20AB CERTIFICATE OF ELIGIBILITY FOR F-1 STATUS CAN BE ISSUED. PLEASE FAX COMPLETED FORM TO OISS AT (310) 258-4303.

PART ONE - TO BE COMPLETED BY STUDENT

NAME: _____

DATE OF BIRTH: _____

Dates of Attendance: _____

Or, if currently on Optional Practical Training (OPT), expiration date of your EAD: _____

Are you (or dependents) planning to travel? NO YES, dates of departure/re-entry: _____

PART TWO - TO BE COMPLETED BY DESIGNATED SCHOOL OFFICIAL

1. SEVIS ID No.: N _____, Last Date of Attendance / SEVIS Release Date: _____
Student's Current Program End Date on I-20 _____ or OPT End Date: _____
____ **The student is in good standing** (or has been reinstated) & pursued a full course of study at our school.
____ **The student is out of status**; request for reinstatement sent on _____ & is pending (attach support docs).
____ **The student is out of status** and has not yet filed for reinstatement.
2. Dates of any practical training in which the student participated:
CPT: _____; OPT: _____
3. Does the student have any outstanding financial obligation to your school?

The above student has been transferred to LMU by the advisor listed below:

Signature

Print Name

Date

Office

Phone/Email

SEVIS School Code

Name of Institution

PART THREE - TO BE COMPLETED BY OISS AT LMU

OISS Advisor/Designated School Official

Signature

I-20 Issue Date