

LESS THAN MINIMUM UNIT AUTHORIZATION FORM

For Mr. Ms. _____
(Family Name) *(Given)* *(Other)*

Local Address: _____
Number *Street* *Apt. No.*

_____ *City* *Zip Code* *Phone Number*

Today's Date: _____ Semester Requesting for: _____

LMU ID#/SS#: _____ Expected Grad. Date: _____

Major: _____ Number of Units: _____

U.S. Citizenship & Immigration Service regulations require that for an International student to maintain valid non-immigrant student status (F-1), (s)he must CARRY and COMPLETE every semester during the period of study:

12 UNITS – Undergraduate Students

6 UNITS – Graduate Students

A student can reduce a course of study only for the reasons stipulated below. Any other reasons, including economic and family emergency reasons, are not acceptable. The student's Academic Advisor must certify the reason, and this form must be returned to the Office for International Students and Scholars, where it will be kept in the student's file.

As an Academic Advisor for this student, please indicate your approval, if warranted, that (s)he carry less than the required number of units, by checking the appropriate reasons below:

- ___ Illness or other medical condition
- ___ English language difficulty
- ___ Unfamiliarity with American teaching methods and/or reading requirements
- ___ Improper course level placement
- ___ The student needs only _____ units in order to graduate.

Academic Advisor

Office for International Students & Scholars

Printed Name

Date

Printed Name

Date