

## Off-Campus Events with Alcohol and Provided Transportation Policy

---

This policy applies to all off-campus events, as defined herein, where the sponsoring organization provides transportation and alcohol is sold, provided, or consumed by guests prior to and/or at the event. Individuals are expressly prohibited from sponsoring such events. Organizations may not contract with third-party event planning companies, coordinators or promoters. This policy applies regardless of where the transportation originates.

The following types of events are covered under this policy:

**Closed Events** are off-campus events open to sponsoring organization members and no more than two invited guests per member. Examples of such events are formals, preference nights, pledge-active parties, date nights, or crush parties. Closed Events may occur only under the following conditions:

1. Event is held Friday or Saturday.
2. Sponsoring organization must meet with Student Leadership & Development at least two weeks prior to the event regarding event planning.
3. Sponsoring organization must submit the completed Off-Campus Event Contract and Event Rider to Student Leadership & Development.

**Exchanges** are off-campus events that are limited to members of the sponsoring organizations. Exchanges may occur only under the following conditions:

1. Event is held on Thursday, Friday, or Saturday.
2. Sponsoring organizations must meet with Student Leadership & Development at least two weeks prior to the event regarding event planning.
3. Sponsoring organizations must submit the completed Off-Campus Event Contract and Event Rider to Student Leadership & Development.

**Ticketed Events** are all off-campus events, which are open to the LMU community and do not qualify as “Closed Events” or “Exchanges”. Ticketed Events may occur only under the following conditions:

1. Event is held in the spring semester after February 1.
2. Event is held on a Friday or Saturday.
3. Sponsoring organization must meet with Student Leadership & Development at least four weeks prior to the event regarding event planning.
4. Sponsoring organization must complete and submit the completed Off-Campus Event Contract and Event Rider to Student Leadership & Development.

All other off-campus events where transportation is provided and alcohol is sold, provided, or consumed by guests prior to and/or at the event are prohibited. Sponsoring prohibited off-campus events shall result in referral to Judicial Affairs.

In all cases involving student misconduct off-campus, the University reserves the right to exercise judicial action. Sponsoring organizations, members, guests, or LMU community members found responsible for violating the Student Conduct Code will be subject to the same sanctions imposed for on-campus violations.