

## Off-Campus Events Policy

---

This policy applies to all off-campus events, as defined herein, where the sponsoring organization provides transportation and alcohol is sold, provided or consumed by guests prior to and/or at the event. This policy applies regardless of where the transportation originates.

All other off-campus events where transportation is provided and alcohol is sold, provided or consumed by guests prior to and/or at the event, whether planned by an organization or individuals, are prohibited.

A. Ticketed Events are all off-campus events, which are open to the LMU community and do not qualify as "Closed Events" or "Exchanges" hereunder. Ticketed Events may occur only under the following conditions:

- 1) Event is held in the spring semester after February 1<sup>st</sup>.
- 2) Event is held on a Friday or Saturday.
- 3) Sponsoring organization or individual must meet with Student Leadership & Development at least three weeks prior to the event regarding event planning.
- 4) Sponsoring organization or individual must complete and submit the completed Off-Campus Event Contract to Student Leadership & Development at least seven days prior to the event.

B. Closed Events are off-campus events open to sponsoring organization members and no more than two invited guests per member. Closed Events may occur only under the following conditions:

- 1) Event is held Friday or Saturday.
- 2) Sponsoring organization must meet with Student Leadership & Development at least three weeks prior to the event regarding event planning.
- 3) Sponsoring organization must complete and submit the completed Off-Campus Event Contract to Student Leadership & Development at least seven days prior to the event.

Examples of such events are Formals, Preference Nights, Pledge-Active Parties, Date Nights or Crush Parties.

C. Exchanges are off-campus events that are limited to members of the sponsoring organizations. Exchanges may occur only under the following conditions:

- 1) Event is held on Thursday, Friday, or Saturday.
- 2) Sponsoring organizations must meet with Student Leadership & Development at least three weeks prior to the event regarding event planning.
- 3) Sponsoring organizations must complete and submit the completed Off-Campus Event Contract to Student Leadership & Development at least seven days prior to the event.