

## Missing Resident Student Procedures

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While many missing resident student reports at universities are the result of a student changing their normal routine and neglecting to inform their roommates, friends and/or family of their whereabouts, Loyola Marymount University takes reports of missing resident students seriously. Pending the issuance of applicable regulations respecting missing resident student notification and related procedures under the 2008 Higher Education Opportunity Act, LMU handles missing resident student reports pursuant to the following procedure.

The University defines a missing resident student as any currently enrolled resident student who has not been in contact with roommates, friends, family, faculty, or staff for a reasonable period of time (usually a period of twenty-four (24) hours) and whose whereabouts have been questioned and brought to the attention of a University official.

When a University official is notified of a missing resident student, LMU's Department of Public Safety is notified of the report and promptly initiates an investigation. The investigation may include, without limitation, notification of the appropriate local law enforcement authorities. In addition, upon notification of the initiation of a missing resident student investigation by the Department of Public Safety, the Dean of Students Office will notify the individual(s) identified by the student as their University Emergency Contact(s) of the report and of the initiation of the investigation by the Department of Public Safety. In the event that the missing resident student is a minor (under the age of 18 years) and is not emancipated, the parent or legal guardian, if different than the designated University Emergency Contact, will also be notified.