

Loyola Marymount University Department of Campus Recreation

Competitive Club Sports: Coach/Instructor Letter of Agreement

Each Club Sports team that chooses to have a coach must complete a Coach/Instructor Letter of Agreement.

Club Name: _____

Coach/Instructor Name: _____

Phone (1): _____

Address: _____

Phone (2): _____

Email: _____

As a Coach/Instructor retained by the _____ Club ("Club") at Loyola Marymount University ("LMU"), I will serve as an **independent contractor** reporting to the Club and its membership according to the following:

1. I agree to receive for services provided pursuant to this Agreement the amount of \$ _____. All payments for services rendered pursuant to this Agreement will be paid in monthly installments of _____ on the 15th of each month. Should the 15th of the month fall on a weekend, payment will be made on Friday before. Payment will be mailed to address provided above.
2. I understand that my services are required from _____ to _____. However, I also understand that my services and this Agreement may be terminated at any time by the Club. Any renewal of this Agreement is contingent upon approval from the Club Membership, the Associate Director of Campus Recreation, and the Assistant Director of Club Sports. Automatic renewal of this Agreement is neither implied nor guaranteed.
3. I will abide by all policies and procedures set forth by the Department of Campus Recreation Club Sports Program and LMU, and will be responsible for making myself aware of all policies including, but not limited to those policies found in the LMU Club Sports Handbook.
4. I understand and adhere to the concept that Club Sports are student led and student run, and the elected student leadership group must approve any suggestions that I have for the Club. I further understand that all financial matters pertaining to the Club will be the sole responsibility of the student leadership group, and I will refrain from any decision-making in this area.
5. I understand that I represent the Club Sports Program, the Department of Campus Recreation, as well as LMU. I will not in any way use my position as a coach to engage in activities that are not specifically approved and sanctioned by the entities listed above.
6. I will agree to attend all mandatory coaches meetings set by the Club Sports Program for the duration of my Agreement. These meetings will be scheduled on an as needed basis.
7. I understand that as a representative of LMU, I will hold myself to the standards of sportsmanship required by the Department of Campus Recreation in regards to all opposing players, coaches, league administrators, officials and spectators.
8. I understand and agree to refrain from any form of physical, mental, or emotional hazing of my players, consistent with the guidelines and standards set by LMU.
9. As an Independent Contractor, I understand that no workers' compensation will be provided. Contractor, Club and LMU understand and agree that Contractor is an independent contractor and not an employee of LMU and, as such, s/he is not covered by LMU for workers' compensation or other insurance for any injuries or damages sustained by Contractor in course of Contractor's performance of his/her services. Contractor agrees that s/he is rendering her/his services hereunder as an independent contractor and that, accordingly, it shall be Contractor's exclusive responsibility and obligation to protect Contractor against injuries or damages arising out of her/his performance of services hereunder.
10. As a Club Sports Coach/Instructor, you will be eligible for a membership for the Fritz B. Burns Recreation Center during the term of your service for the Club. Only two free memberships are given per sport club.

Club President Signature

Date

Club President Name (Print)

Club Coach/Instructor Signature

Date

Club Coach/Instructor Name (Print)

