

Check List for Sacramental Paperwork for Weddings at Loyola Marymount University

- Letter of Permission from Bishop Edward Clark.** *(Please mail your request letter directly to the Bishop's office ASAP. For a letter template, please visit the campus ministry website: <http://ministry.lmu.edu>)*
- Original Baptism Certificates.** *(Both the bride and groom must submit sacramental certificates and they must be dated within one year of the planned wedding date)*
- Original First Communion Certificates.** *(Both the bride and groom must submit sacramental certificates and they must be dated within one year of the planned wedding date)*
- Original Confirmation Certificates.** *(Both the bride and groom must submit sacramental certificates and they must be dated within one year of the planned wedding date)*
- A Copy of the Engaged Encounter / Pre-Marriage Program Certificate.**
- Letters of freedom.** *(Both the bride and groom must submit two letters, or one letter with signatures from two different witnesses. It is preferable that the witnesses be parents or other close family members.)*
- The Pre-Nuptial Inquiry.** *(This must be filled out by the presiding priest or deacon while meeting with the couple)*
- Necessary Dispensation Forms.** *(If either spouse is non-Catholic or non-Christian or for certain other situations)*
- Marriage License from any California County.**

**** PLEASE NOTE ****

Copies of all sacramental paperwork (with the exception of the marriage license) must be submitted to the Office of Campus Ministry at least 2 months before the wedding.