1. CET reviewed and approved the minutes from the previous CET meeting (March 17, 2014).
2. CET discussed the Teaching Innovation Grant application.
   a. The proposal appears to focus solely on course development; course development is not innovative. Grants are not awarded for program innovations or new course development.
   b. An assessment plan is nonexistent.
   c. As stated in the grant guidelines, the focus of a Teaching Innovation Grant is on the significant change to the pedagogical approach in an existing class. The author of the proposal has never taught “HIST 310: History and Historiography” before.
      i. The author is attempting to develop a new course with the benefit of seeing how other faculty approach the subject matter in their courses. Americanists have not taught this course in many years. CET may have to consider rewording the guidelines in order to avoid potential confusion in the future.
      ii. In addition, the proposal focuses more on the content of the course rather than a pedagogical innovation.
   d. The Chair strongly supports this application. The Chair believes that it is important to support faculty as they work on new courses, especially when there is not existing syllabus.
   e. The Associate Dean stated that the proposal does not provide a clear statement of how the course is innovative.
   f. CET does not approve the Teaching Innovation Grant proposal.
      i. Dorothea H. will contact the author and ask for two to three more sentences describing the pedagogical innovation of the proposal.
3. CET decided to reopen all CTE Grants (deadline for all Grants: April 23, 2014).
4. CET discussed CET bylaws.
   a. The Faculty Senate decided to postpone any decisions regarding teaching and learning due to the creation of the Academic Technology Subcommittee. Once the Academic Technology Subcommittee release a vision statement, CET will make a counterstatement.
   b. Since CET is over-tasked, a new and separate committee will be created by the Committee on Committees to handle all faculty awards. More details to come in regards to the new committee.
5. CET discussed the Statement on Adjunct Faculty and Student Learning Conditions.
   a. The document was approved with minor revisions. It will now be sent to the Chair of the committee.
6. Next meeting: Monday, April 28, 2014 from 9:00am to 10:30am in VDA 237.