Committee on Excellence in Teaching
February 10, 2014
Von der Ahe 237

Present: Wendy Binder, Laurel Franzen, Anna Harrison, Beth Serlin
Excused: Marta Baltodano, Dorothea Herreiner

Meeting commenced at 9:13am
Meeting adjourned at 10:00am

1. CET reviewed and approved the minutes from the previous CET meeting, which occurred on January 14, 2014.
2. CET discussed the President’s Fritz B. Burns Distinguished Teaching Award Committee.
   a. The changes to the bylaws were accepted and distributed with the announcement letter.
   b. The Registrar granted the Burns committee permission to extend the deadline to February 28th. The committee plans to schedule a meeting for the morning of Friday, March 21st.
3. CET discussed LMU adjunct faculty’s plan to unionize.
   a. Wendy emailed CET’s letter of support to the Faculty Senate president so that the Senate can forward the letter to the university. Wendy awaits a response from the Senate.
   b. Anna will draft guidelines for nominations and selection for the Adjunct Faculty Teaching Excellence Award.
      i. It was suggested to either create an award for full-time clinical and visiting faculty or to broaden the newly created Adjunct Faculty Teaching Excellence Award in the future in order to include faculty of all statuses.
   c. The submission of one’s teaching evaluations will be required in the guidelines. Therefore, the award is available for adjunct faculty who have taught at LMU for at least one semester.
   d. CET plans to send the announcement for the Adjunct Faculty Teaching Excellence Award in August 2014. The last CET meeting of AY 2013-2014 will be dedicated to finalizing the details for the award.
4. CET discussed the Scholarly Grant proposal.
   a. A group project with the use of computers appears to be the pedagogical step in the proposal. Overall, CET does not feel that the proposal is innovative.
   b. Group learning and group projects are emphasized in this class. However, some feel that the use of exams as a tool for assessment does not fit the structure of the class.
   c. CET does not approve the Scholarly Grant proposal.
5. Next meeting: Tuesday, March 11, 2014 from 12:15-1:30pm in VDA 237.