Committee on Excellence in Teaching (CET) Minutes 10/20/2011 at 10am in CTE

Attending: Kevin Wetmore (Chair), Anna Harrison, Dorothea Herreiner, Beth Serlin, Sijun Wang, and Nick Mattos

Not Attending: Wendy Binder, Monica Cabrera, Ani Shabazian, and Damon Willick

Introduction of new Committee members, Center for Teaching Excellence (CTE) Director, and background on CET and CTE, given by Kevin Wetmore.

CTE Director’s Report given by Dorothea Herreiner. Dorothea highlighted the new initiatives for 2011-12 including Core Curriculum Events, Master Teacher’s Program, Service and Justice Modules, and updates to CTE website. Dorothea also mentioned the International Institute on SoTL Scholars and Mentors, which LMU and CTE will host in summer 2012.

This semester CTE has been holding events to inform the Core planning groups of certain issues, best practice, and current LMU resources. Next semester the focus will shift to helping faculty plan and implement new courses for the Core. Dorothea has requested additional funding from Academic Affairs to help facilitate this. If given, money may be used for workshops, course development stipends, honoraria for guest speakers, etc. The Committee will be asked to help administer funds, and may need to meet more often in the spring.

Other possible topics for CTE events: Academic Honesty, Rigor, and Academic Excellence.

Dorothea presented suggested changes and additions to CTE goals, in handout. She will revise based on discussion at the meeting and disseminate for electronic vote, as there was not a quorum at the meeting.

Dorothea presented suggested changes to the CTE Travel Grants:
- In the future funded proposals will be posted online
- A report of some type (poster, presentation, website, etc.), along with abstract for website should be given upon completion of travel (within 6 weeks). Develop reporting form.
- Possibility of rolling application deadline
- Next round retroactive to June 2011 to cover Summer travel
- Future announcement in early Oct – prepare materials at April/May CET meeting
- Make grants available to all full time faculty including visiting and clinical

Kevin mentioned the work of the Committee on Comprehensive Evaluation of Teaching, and possible collaborations with CET. The CCET is working on peer review process and has been referencing the CET Statement on Effective Teaching (2009).

Future business: changes to and dissemination of Travel and Walsh SoTL Grants.
Next meeting: Tuesday, November 22, at 12:15pm in CTE – CTE will provide lunch

Respectfully submitted: Nick Mattos, Administrative Coordinator, CTE