

**FACULTY/STAFF BENEFITS SUMMARY
EMPLOYEE ASSISTANCE PROGRAM**

Effective June 1, 2009 through May 31, 2010

All full-time faculty and full-time regular staff members are eligible to participate. Eligibility commences the first of the month following the faculty/staff member's employment date.

Employee Assistance Program (EAP)

To help faculty/staff members deal with personal issues and concerns, LMU offers an Employee Assistance Program (EAP) at no cost.

The EAP provides confidential service by experienced, licensed professional counselors who can help faculty/staff members and their household members deal with issues such as depression, marital and family issues, and substance abuse. The program also includes services for work/life issues, such as legal and financial services, work/career conflict resources, and child care/elder care resources. All full-time LMU faculty/staff members and their household members are eligible for the EAP. EAP counselors are available 24 hours a day, seven days a week. The EAP is completely confidential.

Note: This summary is to be used for discussion purposes only. The Summary Plan Descriptions available from Human Resources contain detailed description of the benefits. The Plan Document, on file in Human Resources is controlling for the adjustment or settlement of disputed claims.