

THOMAS HIGGINS, S.J. SHORT GAME CENTER (Golf)

- Requests for all non-LMU Athletics events will not be considered until all practice and competition schedules are finalized for the men's golf team, both during the Fall and Spring seasons.
- The Assistant Director of Grounds at LMU and the LMU Director of the Athletics Facilities reserve the right to deny any event – even after it has been approved and contracted, from occurring for any reason at any time (e.g. inclement weather, green or bunker damage, etc.).
- Generally speaking, all requests for non-LMU Athletics events will be highly discouraged during the academic year as defined from August 25 through May 15. The golf center may be requested for use any other day of the year subject to availability.
- LMU Club and Intramural teams may not use the Higgins Golf Center for any reason. All requests by LMU Club or Intramural teams or individuals for use of the Golf Center will be denied.
- A strict hypersensitivity will be present relative to any use of the facility. All events, whether they are LMU Community or non-University sponsored, will be subject to a heightened sensitivity of the condition of the green and bunkers, and must demonstrate an absolute need to host the event.
- All other events will be restricted for approval by the Associate Director of Athletics for Internal Operations and approvals will be based on availability.
- Facility preparations must be performed by the LMU Assistant Director of Grounds and the Director will determine all costs associated with preparing the facility for use (e.g. green preparation, bunker preparation, etc.). The event operator agrees in advance to pay all costs as determined by the Assistant Director of Grounds.
- No vehicle of any type may not be driven or parked on the field at any time for any reason.
- Bikes may not be ridden in or around the facility at any time.
- Pepper may not be played in or around the facility at any time.
- Events may not begin before 8 am and must conclude by sunset.
- At the conclusion of the event, the event operator is responsible for picking up all loose trash and debris from the facility.
- The event operator is responsible for anything that may occur at or as a result of its event that causes damage or discomfort in the local and surrounding neighborhoods (e.g. errant balls, excessive noise, misbehavior, etc.).
- All events must adhere to the strict LMU Athletics Outdoor Sound policy.
- No equipment of any kind may be left on the field overnight. There are no exceptions to this policy.
- Athletics reserves the right to restrict use of all technical equipment. Any use of technical equipment must involve Athletics Department designated individuals who are assigned for their oversight. Fees will be charged for their services.
- No adhesives may be used.
- Food and beverage will be subject to restrictions.
- No helium balloons.
- No Gum.
- Setup and Breakdown requirements include:
 - Most events require at least two hours of set up time and two hours of breakdown/cleanup time. Depending on the specifications of the event, we may require more or less time for setup and breakdown/cleanup. Fees for these services will be determined based on those specifications and requirements.
 - For all events, additional fees for custodial service will be determined and applied to the rental agreement at the discretion of LMU Athletics and in consultation with Facilities Maintenance. Any event that includes pre-approved food service or concessions operations will require additional custodial fees. For events that do not include food service or concessions operations, custodial service fees will be determined based on the type of event and the number of participants.
- Fire Code Regulations:
 - Maximum Capacity is 80 for non-sporting events. Use of the facility for golf activities is restricted to a capacity of 30.
 - Gateway entrance and exits may not be blocked.

Sound

If sound is requested and approved for use at an event, the event operator must make arrangements to use their own equipment, rent it from Conferences and Events Services, or rent it from a vendor. LMU will not allow use of its portable sound system for non-LMU Athletics events. Further, any sound used at an event must adhere to the LMU Athletics Outdoor Sound policy. LMU Athletics reserves the right to restrict use of sound at any event, regardless of the reason.

Lighting

Lighting may not be used at the Higgins Golf Center for any reason. Any request for approval of an event occurring in the venue that may require additional lighting will be denied.

Electrical

If additional equipment is needed to support any non-athletic event, an electrician from LMU Facilities Maintenance must be consulted prior to approval of the event. The event operator agrees in advance to adhere to any requirement and to pay all fees as deemed necessary by the institutional electrician.