

ACTIVE SHOOTER PREPAREDNESS

The following information is not intended to frighten, it is intended to inform and to enhance personal safety. "Active shooter" is the term used to describe a person who appears to be actively engaged in killing or attempting to kill people in a populated area; in most cases, active shooters use firearm(s) and there is no pattern or method to their selection of victims. Active shooter situations are unpredictable and evolve quickly.

Because active shooter situations are often over within 10 to 15 minutes—and before law enforcement arrives—everyone at LMU must be prepared both mentally and physically to deal with an active shooter situation. This document provides all members of the LMU community with prevention, personal safety, and preparedness tips for active shooter situations.

PREVENTION TIPS

Early detection of individuals demonstrating odd or threatening behavior may be the best method for reducing the likelihood of active shooter events. **If you notice odd or threatening behavior in any individual on campus, report it to DPS at 310-338-2893 (or 222 from a campus phone).**

LMU has exceptional resources to assist students, faculty, and staff.

For Students: Student Psychological Services (SPS) at 310-338-2868

For Faculty and Staff: Employee Assistance Program (open 24 hours/day 7 days/week) at 800-367-7474

PERSONAL SAFETY TIPS

If an active shooter is in your immediate presence...

- **Remain calm.** Your urge may be to panic. This is completely natural, but if you can resist the temptation and shift to a survival mentality, your chances of survival will increase.
- **Assess the situation**, and begin to make decisions based on your personal choices.
- If it is safe to do so and only once you have identified an escape route, **evacuate the building or area**. Leave your belongings, and try to avoid touching anything that may be used as evidence. **Seek shelter in a secure location** (preferably a room with a door).
- If you are unable to find a secure location and/or safely evacuate, conceal yourself by hiding behind solid objects (e.g. car, trash can, tree, wall, furniture, etc.) or shield yourself by moving as many items between you and the active shooter.
- Wherever you are, **crouch down and spread out** so that individuals present a smaller target to the active shooter.
- When safe, **help those with disabilities and others who may need assistance.**
- **Remain secure until directed by a police officer, a Public Safety Officer, or LMU Alert.** When sheltering in place, **do not open the door for anyone other than a police officer or LMU Public Safety Officer.** Do not respond to any voice commands until you can verify with certainty that they are being issued by a police officer or Public Safety Officer. Be sure to ask for identification.
- **As a last resort once all other options have been exhausted and only when your life is in imminent danger, you may choose to incapacitate the shooter.** Act with physical aggression and throw items at the active shooter.
- As soon as it is safe, **call 9-1-1 (or 9-9-1-1 from a campus phone), contact DPS from an emergency blue pole, or call DPS at 310-338-2893 (or 222 from a campus phone).**

PERSONAL SAFETY TIPS

If you receive an LMU Alert notifying you of an active shooter on campus or you hear gunshots AND the active shooter is not in your immediate presence...

- **Remain calm.**
- If you are inside a room, office, or other enclosed space or able to safely seek shelter in an enclosed space, **close all windows and doors and lock them if possible and safe to do so.** Especially if you are in a room where the door opens into the hallway and/or you are unable to lock the door, **create obstacles that may block entry into the room** by placing items (e.g. desks, chairs, cabinets, book shelves, etc.) between you and the doors and windows. If applicable, close blinds or curtains, and move away from the doors and windows.
- If you are in an open area or if you are outside and are unable to **safely seek shelter in a secure location**, conceal yourself by hiding behind solid objects (e.g. car, trash can, tree, wall, furniture, etc.).
- Wherever you are, **crouch down and spread out** so that individuals present a smaller target to the active shooter.
- When safe, **help those with disabilities and others who may need assistance.**
- If you are indoors and it's safe to move about, **turn off the lights, and eliminate all noise** (e.g. silence cell phones, turn off televisions and music), and remain quiet to give the impression that the space is vacant.
- As soon as it is safe, **call 9-1-1 (or 9-9-1-1 from a campus phone), contact DPS from an emergency blue pole, or call DPS at 310-338-2893 (or 222 from a campus phone).** If it becomes unsafe to talk, leave the line open so the dispatcher can listen to what is taking place.
- When sheltering in place, **do not open the door for anyone other than a police officer or LMU Public Safety Officer.** Remain in your shelter location and do not open the door for anyone until directed by a police officer or Public Safety Officer or you receive a message from LMU Alert indicating that it is safe to do so. **Do not respond to any voice commands until you can verify with certainty that they are being issued by a police officer or Public Safety Officer.** Be sure to ask for identification.

HOW TO WORK WITH POLICE OFFICERS + LMU DEPARTMENT OF PUBLIC SAFETY

When calling 9-1-1 or LMU DPS, the following information would be helpful:

- Location of the active shooter.
- Number and physical description of shooters.
- Number and type of weapons held by shooters.
- Number of potential victims at the location.

When police officers arrive on scene, their priority is to locate and neutralize the active shooter. During this time, they may not be able to provide medical or evacuation assistance. When confronted by a police officer:

- Remain calm and follow instructions.
- Put down any items in your hands (e.g. bags, jackets, cell phone, etc.).
- Raise hands, spread fingers, and keep hands visible .
- Avoid quick movements toward officers, and do not hold onto them for safety.

PREPAREDNESS TIPS: ARE YOU READY, LMU?

- **Register for LMU Alert** with your personal phone and email address, and log in periodically to review and update your information if necessary. LMU Alert + Registration system: <http://www.lmu.edu/alert>
- **Learn the evacuation routes**, which are posted in or adjacent to the stairwell in every building on campus. Evacuation routes are also posted on the back of every door in the residence halls and campus apartments. If you have questions about the evacuation routes, contact DPS. If you have questions about the evacuation route in your residence hall or apartment complex, contact your Resident Assistant or Resident Director.
- **Take note of the two nearest exits and possible escape routes** from any room and facility you visit on campus.
- When walking through campus, **think about possible locations where you could shelter-in-place** and protect yourself in an active shooter scenario.
- At all times, be sure to **carry items that are essential to your health** (e.g. medication, glasses, emergency contact information, etc.).
- **Carry your LMU OneCard** with you at all times.
- **Memorize the DPS phone number and/or program it into your cell phone.** DPS: 310-338-2893 or 222 from a campus phone. Take note of the location of emergency blue poles on campus.