

UNIVERSITY HALL 1000

University Hall 1000 is located on the first floor of the University Hall building. UNH 1000 is a tiered auditorium with fixed seats and pop-up desk tops. The room accommodates 125 people.

Definition of Terms:

- Admission Tour: Official tours sponsored by the Undergraduate Office of Admissions.
- Academic Course: Degree granting courses that are scheduled by the Office of the Registrar.
- Academic Conference: A conference hosted by a faculty member, and featuring an outside speaker.
- Non-Academic Conference: A conference sponsored either by an LMU employee who is not a faculty member, by an LMU student/student group, or by an outside organization.
- Meeting: A meeting sponsored by an LMU employee (including faculty), by an LMU student/student group, or by an outside organization.

Policy regarding University Hall 1000:

- Admission Tours will be scheduled on MWF from 11:00-11:50am and 2:00-2:50pm, on TR from 10:50-12:05pm and 1:35-2:50pm and on Saturdays from 12:00-1:00pm.
- Academic Courses can be scheduled on Tuesdays and Thursdays between the hours of 8:00am and 4:00pm when the room is not in use for Admission Tours.
- Academic Conferences will be scheduled on Monday, Wednesday, Friday, Saturday and Sunday from 8:00am until 10:00pm and on Tuesdays and Thursdays from 4:15-10:00pm.

Scheduling:

- Admission Tours, Academic Courses and Academic Conferences will be scheduled by the Office of the Registrar.
- Academic Conferences should be scheduled 60 workdays in advance. If this is done, Admission Tours will be relocated as needed (NOTE: there is no guarantee of classroom availability).
- Academic courses will not be relocated.
- Academic Conferences scheduled less than 60 days in advance will be booked by Event Scheduling.
- Event Scheduling can book conferences, meetings and events into UNH 1000 up to 59 days in advance. This will be subject to room availability.