

Students interested in applying to the School of Film and Television must adhere to the following policies:

a. Animation Department Transfer Student Application Requirements

1. Application

Complete and submit the admission application, legibly printed with ink or typed. Be sure to date, sign and return the form with the \$50 non-refundable fee or College Board ATP fee-waiver. Checks are payable to LMU. Applications are available on-line. Applications for admission are reviewed on a rolling basis. This means that your application will be evaluated as soon as all required documents have been received.

2. Official Transcripts

All applicants must declare every official transcript submitted from each college that they have attended. Students currently enrolled in college courses must list courses in progress. Secondary school transcripts are required for all transfer students. Standardized test scores (SAT or ACT) are required for all applicants.

3. Letter of Recommendation

Every applicant is required to submit a letter of recommendation from an official of the last school attended, preferably an instructor. More than one recommendation is advised.

4. Cumulative Grade Point Average

Students who would like to transfer into the Animation Department at Loyola Marymount University will be considered for transfer only if they have at least a 3.0 cumulative grade point average for all previous college work.

4. Entrance Essay

All applicants are required to write an essay explaining why they particularly want to study Animation at Loyola Marymount University, and why they find this program particularly attractive to them.

5. Portfolio

All students applying to the Animation department MUST submit a portfolio for submission. Admission to the Animation Program is partially based on a portfolio that includes 10 - 15 samples of artwork which may include: life drawings (human and animal figures), cartoons, sketches, illustrations, flip books, photographs, paintings and other visual materials. The portfolio is used to assess and demonstrate an applicant's skill, imagination and artistic experience. Personal creative work is preferred. Acceptable formats include photocopies, laser copies, slides, CDs, and DVDs.

6. Entry Level Classes:

Any applicant to the Animation Department must have completed the Animation 120 course (or the equivalent, as per articulation) with a 3.0 (B) or better to be considered for entrance into this program.

General Academic Information

Official transcripts are required from all institutions attended. Courses completed at accredited institutions will be evaluated by the College and applied to degree requirements on the basis of equivalency to LMU course work. Largely, these are already articulated agreements. Request final transcripts for any work that was in progress at the time of your acceptance to LMU. Grade reports, post cards, etc., are not official documents and will not be used to process transfer work.

A maximum of 60 units (combined) may be transferred from two-year colleges. All courses at 2-year colleges are lower division.

Students with 60 or more units accepted upon transfer to LMU are waived from lower division philosophy and theology core requirements.

Courses with grades below C (2.0) are not transferable.

Official Advanced Placement scores from the College Board are required for course credit. A minimum score of 4 is required for credit. Credits in Art and/or Art History are not accepted.

At least two-thirds of the upper division semester units of the major must be taken at LMU. At least 30 of the last 36 units required for the bachelor's degree must be completed at LMU.

We strongly suggest that students begin their studies at LMU. This is a comprehensive four-year course of study. Transfer students may expect to complete this degree with more than two years of additional course work.

As a general rule, grades from other institutions are not transferred. Students receive unit credit for courses accepted by LMU, but the grades earned do not affect academic status at LMU. Academic status is based solely on grades earned at LMU.

Degree Requirements

The Bachelor of Arts degree requires 120 units, including at least 53 units of upper division (junior/senior level) coursework.

Lower division courses are numbered 1XX – 2XX and are normally taken in the freshman and sophomore years. This is also true for any courses taken at a Junior College. In most cases these are transferable credits. Elective credit is awarded whenever possible.

Upper division courses are numbered 3XX – 4XX and are normally taken in the junior and senior years.

The bachelor's degree is comprised of three major arenas:

University Core Requirements:

The core curriculum embodies the University's educational vision and mission. It provides breadth, a strong foundation in human values, and the skills necessary for a lifetime of intellectual growth. These courses introduce many ways of thinking and provide the basis for future study. The core is the heart of LMU's curriculum for all students, regardless of their major.

The core consists of 48 units (16 courses). Selected courses are distributed among the following areas of knowledge:

American Cultures

Literature

College Writing

Philosophy

Communication/Critical Thinking

Science and Mathematics

Critical and Creative Arts

Social Sciences

History

Theology

Electives:

The core and major requirements do not equal 120, so the remaining units are electives. Some of these electives must be upper division courses to meet the 45 semester hour minimum.

We urge any student who would like to transfer to the Animation Department at LMU, to be aware that our major is tightly structured 4-year program, thus any transfer after the Freshman year is more likely to result in starting at the Freshman level at Loyola Marymount University, regardless of the number of credit hours transferred from another academic institution. In most cases it will likely result in the advent of additional semesters to complete major course requirements.

Major Requirements:

See University Bulletin

b. Production Department

Transfer students into the Production Major (Film and Television)

Application Requirements:

All the requirements for the SFTV plus:

1. Portfolio

- Tell a story in 20 or less pictures. As an option, you could add a short paragraph as an introduction to your visual story.
- If you have done short films, experimental pieces or documentaries, please add a DVD with your materials.

2. Essay

Please write a brief essay based on the following questions:

Why do you want to apply to the Production major at LMU?

What appeals to you the most in a Film (fiction or non-fiction) Production?

Why the Production Department (Film and TV) at LMU?

Be creative and be succinct (one page is fine, no more than two should be necessary). Be sure that your name appears on each page of this essay.

3. Autobiographical statement (optional)

Many applicants wish to tell us a little more about themselves. You are welcome, but not required, to submit an additional, brief autobiographical description if you would like us to know more about your background. Be sure that your name appears on each page of your statement.

General Academic Information

All the Academic information for the SFTV plus:

- Please consult LMU web page to see if your current institution has an articulation agreement with LMU and the Production Department. An articulation agreement is a list of courses from another academic institution that are transferable to LMU. These agreements are designed help students to identify which courses can apply towards a baccalaureate degree program.

<http://www.lmu.edu/PageFactory.aspx?PageID=16384>

- All the film and television courses previously taken at another college or university institution will be evaluated as a major elective transfer course.

- Expect to take at least three years in order to graduate. It is highly recommended that you'll take Prod 200 and Prod 250 in Summer Session I prior to your first Fall semester at LMU. These two sophomore courses are Pre-Requisites for all the other Sophomore Junior Production courses.

c. Recording Arts Department Transfer Student Application Requirements

1. Application

Complete and submit the admission application, legibly printed with ink or typed. Be sure to date, sign and return the form with the \$50 non-refundable fee or College Board ATP fee-waiver. Make checks payable to LMU or apply on-line. Applications for admission are reviewed on a rolling basis. This means that your application will be evaluated as soon as all required documents have been received.

2. Official Transcripts

Ensure that official transcripts are submitted from each college you have attended. Students currently enrolled in college should list courses in progress. Secondary school transcripts must also be submitted by all transfers. Standardized test scores (SAT or ACT) must be submitted by applicants with fewer than 30 completed college units.

3. Letter of Recommendation

Submit a letter of recommendation from an official of the last school attended, preferably a teacher or Dean of Students.

4. Cumulative Grade Point Average

Students who would like to transfer into Recording Arts Department at Loyola Marymount University will be considered for transfer if they have at least a 3.30 cumulative average for all previous college work.

4. Recording Arts Essay

Students are required to write an essay explaining why do they particularly want to study Recording Arts at Loyola Marymount University, and what do they find this program particularly attractive to them.

General Academic Information

* Official transcripts are required from all institutions attended. Courses completed at accredited institutions will be evaluated by the College and applied to degree requirements on the basis of equivalency to LMU course work. Request final transcripts for any work that was in progress at the time of your acceptance to LMU. Grade reports, post cards, etc., are not official documents and will not be used to process transfer work.

* A maximum of 60 units (combined) may be transferred from two-year colleges. All courses at 2-year colleges are lower division.

* Students with 60 or more units accepted upon transfer to LMU are waived from lower division philosophy and theology core requirements.

* Courses with grades below C (2.0) are not transferable.

* Recording Arts Department accepts a maximum of 2 units of physical education on transfer.

* Official Advanced Placement scores from the College Board are required for course credit. A minimum score of 4 is required for credit.

* At least two-thirds of the upper division semester units of the major must be taken at LMU. At least 30 of the last 36 units required for the bachelor's degree must be completed at LMU.

* Class Standings:

Freshman =<30 units accepted Junior = 60-89 units

Sophomore = 30-59 units Senior => 90 units

* Candidates for honors at graduation (cum laude, magna cum laude, summa cum laude) must complete a minimum of 60 graded units at LMU.

* Grades from other institutions are not transferred. Students receive unit credit for courses accepted by LMU, but the grades earned do not affect academic status at LMU. Academic status is based solely on grades earned at LMU.

* Students are not automatically dropped from courses due to absence, nor can they be added to courses by professors or staff. There is no wait list for closed classes. Students can only add or drop courses through PROWL (web) and must do so by the deadlines posted in the LMU Bulletin and the Schedule of Classes.

Degree Requirements

The Bachelor of Arts degree requires 120 units, including at least 45 units of upper division (junior/senior level) coursework.

* Lower division courses are numbered 100 - 299 and are normally taken in the freshman and sophomore years.

* Upper division courses are numbered 300 - 599 and are normally taken in the junior and senior years.

The bachelor's degree is comprised of three areas:

Core Curriculum: 48 units

Major Requirements: Refer to the LMU Bulletin for specific course requirements in your major.

Electives

The core and major requirements do not equal 120, so the remaining units are electives. Some of these electives must be upper division courses to meet the 45 unit minimum.

Core Requirements

The core curriculum embodies the University's educational vision and mission. It provides breadth, a strong foundation in human values, and the skills necessary for a lifetime of intellectual growth. The courses introduce many ways of thinking and provide the basis for future study. The core is the heart of LMU's curriculum for all students, regardless of their major.

The core consists of 48 units (16 courses). Selected courses are distributed among the following areas of knowledge:

American Cultures

Literature

College Writing

Philosophy

Communication/Critical Thinking

Science and Mathematics

Critical and Creative Arts

Social Sciences

History

Theology

We urge the student who would like to transfer to Recording Arts Department at LMU to be aware that our major is tightly structured 3-year program, thus any transfer after the Freshman year is more likely to result in starting at the Sophomore level at Loyola Marymount University, regardless of the number of credit hours transferred from another academic institution.

d. School of Film and Television Screenwriting Department

Transfer Student Application Requirements

1. Application

Complete and submit the admission application, legibly printed with ink or typed. Be sure to date, sign and return the form with the \$50 non-refundable fee or College Board ATP fee-waiver. Make checks payable to LMU or apply on-line. Applications for admission are reviewed on a rolling basis. This means that your application will be evaluated as soon as all required documents have been received.

2. Official Transcripts

Ensure that official transcripts are submitted from each college you have attended. Students currently enrolled in college should list courses in progress. Secondary school transcripts must also be submitted by all transfers. Standardized test scores (SAT or ACT) must be submitted by applicants with fewer than 30 completed college units.

3. Letter of Recommendation

Submit a letter of recommendation from an official of the last school attended, preferably a teacher or Dean of Students.

4. Writing Sample

Submit at least one writing sample, preferably a screenplay. The script sample can be a short film, a skit or the first 30 pages of a full-length feature film screenplay.

5. Cumulative Grade Point Average

Students who would like to transfer into SFTV Screenwriting Department at Loyola Marymount University will be considered for transfer if they have at least a 3.30 cumulative average for all previous college work. SEE UNIVERSITY BULLETIN for year of application for specific screenwriting program major requirements.

Change of Major

Students already enrolled in a School of Film and Television majoring in programs other than screenwriting and students who are majoring in programs outside the School of Film and Television must apply for a Change of Major. Contact the Chair of the Screenwriting Department for current application policies and procedures.

General Academic Information

1. Official transcripts are required from all institutions attended. Courses completed at accredited institutions will be evaluated by the College and applied to degree requirements on the basis of equivalency to LMU course work. Request final transcripts for any work that was in progress at the time of your acceptance to LMU. Grade reports, post cards, etc., are not official documents and will not be used to process transfer work.
2. A maximum of 60 units (combined) may be transferred from two-year colleges. All courses at 2-year colleges are lower division.
3. Students with 60 or more units accepted upon transfer to LMU are waived from lower division philosophy and theology core requirements.
4. Courses with grades below C (2.0) are not transferable.
5. Screenwriting Department accepts a maximum of 2 units of physical education on transfer.
6. Official Advanced Placement scores from the College Board are required for course credit. A minimum score of 4 is required for credit.
7. At least two-thirds of the upper division semester units of the major must be taken at LMU. At least 30 of the last 36 units required for the bachelor's degree must be completed at LMU. No screenwriting courses taken at another institution can be accepted to satisfy screenwriting major courses. These courses can be used toward core and elective credits only.
9. Class Standings:
 - Freshman =<30 units accepted units
 - Sophomore = 30-59 units
 - Junior = 60-89
 - Senior => 90 units
10. Candidates for honors at graduation (cum laude, magna cum laude, summa cum laude) must complete a minimum of 60 graded units at LMU.
11. Grades from other institutions are not transferred. Students receive unit credit for courses accepted by LMU, but the grades earned do not affect academic status at LMU. Academic status is based solely on grades earned at LMU.

12. Students are not automatically dropped from courses due to absence, nor can they be added to courses by professors or staff. There is no wait list for closed classes. Students can only add or drop courses through PROWL (web) and must do so by the deadlines posted in the LMU Bulletin and the Schedule of Classes.

Screenwriting Degree Requirements

The Bachelor of Arts in Screenwriting degree requires 120 units, including at least 45 units of upper division (junior/senior level) coursework.

1. Lower division courses are numbered 100 – 299 and are normally taken in the freshman and sophomore years.

2. Upper division courses are numbered 300 – 599 and are normally taken in the junior and senior years.

3. The bachelor's degree is comprised of three areas:

A. Core Curriculum 48 units

B. Major Requirements: refer to the LMU Bulletin for specific screenwriting major course requirements.

C. Electives

4. The core and major requirements do not equal 120, so the remaining units are electives. Some of these electives must be upper division courses to meet the 45-unit minimum.

5. Core Requirements

The core curriculum embodies the University's educational vision and mission. It provides breadth, a strong foundation in human values, and the skills necessary for a lifetime of intellectual growth. The courses introduce many ways of thinking and provide the basis for future study. The core is the heart of LMU's curriculum for all students, regardless of their major.

The core consists of 48 units (16 courses). Selected courses are distributed among the following areas of knowledge:

American Cultures

Literature

College Writing

Philosophy

Communication/Critical Thinking

Science and Mathematics

Critical and Creative Arts (Screenwriting courses do not satisfy Creative Arts requirement)

Social Sciences

History

Theology