

Loyola Marymount University
Intercultural Advisory Committee (IAC) By-Laws
January 2009

I. Name

Intercultural Advisory Committee (IAC)

II. Purpose

- A. Advise the President, through the Vice President for Intercultural Affairs, and make recommendations on policies, procedures, programs, and issues related to diversity and interculturalism.
- B. In the advisory role, identify, monitor, and evaluate the effectiveness of strategies that encourage the leadership and involvement of faculty, staff and students in transforming LMU into an intercultural community.
- C. Help the university community make a connection between diversity and its relationship to inclusive excellence and institutional viability.

III. Membership

Committee members are appointed by the President, rather than through self-nomination or other processes. Committee membership comprises individuals involved in or concerned with intercultural affairs at LMU. The membership reflects the multicultural composition of LMU, and includes representation from strategic institutional units. The Committee is chaired by the Vice President of Intercultural Affairs and the current Committee membership consists of: 8 Administrators, 4 Faculty, 2 Staff, 3 Undergraduate Students, and 1 Graduate Student.

IV. Committees

IAC may appoint standing and ad hoc committees as needed.

V. Terms of Office

Administrators and Faculty are appointed to a three-year term, which is subject to an annual review. Students are appointed to a one-year term.

VI. Meetings

- A. Regular meetings are held each month.
- B. Special meetings may be held at any time when called for by the Chair or a majority of Board members.
- C. Agenda shall be provided.

VII. Voting

- A. A majority of board members constitutes a quorum.
- B. In absence of a quorum, no formal action shall be taken except to adjourn the meeting to a subsequent date.
- C. Passage of a motion requires a simple majority (i.e., one more than half the members present).

VIII. Conflict of Interest

Any member of the board who has a financial, personal, or official interest in, or conflict (or appearance of a conflict) with any matter pending before the Committee, of such nature that it prevents or may prevent that member from acting on the matter in an impartial manner, will offer to the Committee to voluntarily excuse him/herself and will vacate his seat and refrain from discussion and voting on said item.

IX. Amendments

These by-laws may be amended by a two-third vote of Committee members present at any meeting, provided a quorum is present and provide a copy of the proposed amendment(s) are provided to each Committee member at least one week prior to said meeting.