



FACULTY IN RESIDENCE POSITION DESCRIPTION

Faculty in Residence (FIR) are LMU full time tenure or tenure track faculty members who live in an apartment in a residence hall and serve 6-8 hours per week as liaisons between faculty and students while encouraging the intellectual stimulation and academic involvement of students living on campus. Working under direct direction from the Associate Director of Residence Life and general direction from one of the Assistant Directors for Residence Life, the Faculty in Residence will work closely and cooperatively with the residential staff in developing a sense of community, availability to students in an informal setting, programs and activities, and meeting the academic and community needs of resident students. The Faculty in Residence will be appointed to serve multiple residential facilities.

Qualifications

The Faculty in Residence must interact on a positive basis with students and staff in a university residential setting and must be committed to the development of an educational residential community and environment. The full time tenure or tenure track faculty member must also be aware of policy issues that may arise such as grading issues, academic integrity and sexual harassment. A general knowledge of general academic requirements and procedures and campus resources is necessary. The position requires that the faculty member be an excellent role model for residents regarding academic integrity. He or she will also be a role model for adhering to all University and Student Housing policies and procedures. All Faculty in Residents and their partners, family members, children and guests are required to adhere to housing policies and procedures.

Responsibilities

The responsibilities of the Faculty in Residence are comprised of three important categories. These three categories are Educational Program Development, Cooperation with the Residence Life Staff and Educational Leadership and Student Interaction.

Educational Program Development:

Initiating, sponsoring, and supporting a wide range of formal and informal educational programs within the residence halls including discussions, lectures, symposia, and cultural events will be a primary function of the Faculty in Residence. Faculty in Residence will be required to collaborate with the Residence Life staff on these programs.

Specific duties include:

1. Faculty in Residence will initiate, sponsor, and support programs of an educational nature in the residence halls (minimum 3 per semester). This will include personally presenting appropriate programs, workshops and discussions.
2. Faculty in Residence will attend and participate in other social and educational programs sponsored by residential staff and RHA building councils and encourage student participation in such programs (minimum 4 per semester).

Cooperation with Residence Life Staff:

The relationship and communication between the Faculty in Residence and the residential staff and student government groups will be critical to the success of the Faculty in Residence program. Faculty in Residence will be expected to meet regularly (once/week either formally or informally) with the Resident Director and residential staff and be familiar with the regulations and procedures within the residence halls. While the role does not include enforcement of residential policies and guidelines, the Faculty in Residence will serve as a role model and support residence hall policies by supporting staff members in their efforts to enforce community standards.

Specific duties include:

1. Attend one building staff meeting per semester.
2. Attend monthly meetings with Assistant Director for Residence Life.
3. Participate in recruitment and selection of future Faculty in Residence.
4. Assist the staff during emergencies if requested.
5. Attend other departmental and divisional meetings as necessary.

Educational Leadership and Student Interaction:

The Faculty in residence will need to utilize community development techniques, relationship building skills and a positive attitude to get to know the residents of the assigned building(s) is imperative in developing the intellectual atmosphere of the hall(s). Faculty in Residence will be expected to share their interests, expertise, and experience with students as they assist students in learning to become more comfortable with intellectual development. Through example, Faculty in Residence will encourage development of the residential community and openness to others whose background, ethnicity, and life experiences differ from their own.

Specific duties include:

1. Attend Faculty in Residence training prior to residence hall opening (at least a half day training).
2. Attend opening weekend building meetings.
3. Provide informal academic and personal counseling.
4. Provide 6-8 availability hours per week with students.
5. Live in assigned residential facility and provide a presence within the facility during the academic year. Time away during the academic year may not exceed 10 days/nights for any given month.
6. Make referrals to other campus resources.
7. Promote interculturalism in residential settings where students of any background or life experience may feel comfortable.

Faculty in Residence will receive a furnished one or two bedroom apartment in a residence hall. The apartment size will be determined by placement. Living on campus is a condition of the Faculty in Residence employment. The term of appointment begins August 4, 2008, and ends on or before May 31, 2009. Any reappointment beyond this term will be at the sole discretion of the Director of Residence Life. The ability to be reappointed to this position will be based on performance and recommendations from the Faculty in Residence Selection Committee.