

LOYOLA MARYMOUNT UNIVERSITY EXTENSION

Professional Development Credit Information

Monart

General Information

As a course participant you have the opportunity to earn Professional Development Credit from Loyola Marymount University Extension. Course requirements are designed for students who have baccalaureate degrees and appropriate teaching credentials. These semester hours of credit may be used for some professional advancement and to satisfy some degree and credential requirements. Obtaining advance approval from your school, district, college, or state is necessary, as each has its own policies regarding the types of credit it will accept.

Registration Information

Register with LMU Extension within six weeks of completing the course.

Step 1: Check the back of this page for course numbers, titles, credits and tuition fees.

Step 2: Mail your completed registration form with payment to:

Loyola Marymount University
Controller's Office
Dept. #55881
Los Angeles, CA 90074-5881

Or, you may register online using our new secure server at:

<http://extension.lmu.edu/enroll.aspx>

Course Requirements

Step 1: Attend full course.

Step 2: Complete a written assignment. Grading is explained in column to the right. Choose items from column to the right that are relevant to you, with points that will add up to the grade you are attempting. Clearly identify each item with a heading. Number of pages to write and possible points are shown in parentheses following each item. Paper must be in the following format (if format not followed, up to 5 points will be deducted):

Format

Typed (10 or 12 pt), double-spaced

Cover Page: Include in upper right corner your name, address, phone number, e-mail address, course number (from reverse), course title, workshop location and date.

Reference List: (At end of assignment). Include at least three (3) resources used in the paper i.e., books, articles, web sites, colleagues' ideas (list

name and school of colleague).

Staple paper in upper left corner. No folders or covers, please.

Items

1. Give a synopsis of what you feel were the main things that you learned in class. (1/2 page, 5pts.)
2. Explain how Monart can specifically help students with learning problems. (1/2 page, 5pts.)
3. List at least 2 lesson plan ideas for each of the following subjects: Reading, ESL, Science, Math, Geography, and Social Studies. (1/2 page, 5pts.)
4. Make an outline of 10 important points of the basic philosophy and classroom management techniques included in the Monart methodology. (1 page, 10pts.)
5. List the exact definition of the 5 basic elements of shape. Explain how learning the elements will help a student draw the objects and subjects from their reading materials, the environment, and resource materials. (1 page, 10pts.)
6. Discuss the theory of Multiple Intelligence and the 8 intelligences designated by Howard Gardner, and explain how what you learned in class relates. (1 page, 10pts.)

Step 3: Mail assignment within six weeks (per credit) of registration to:

Dr. Cherie Mills-Schenck
Professional Development Institute
6444 E. Spring St., Rm. 285
Long Beach, CA 90815-1500

Grading

Students who do not complete course requirements within six weeks (per credit) of registration will receive a grade of NC (No Credit). Instructor will assign points to each item in the written assignment with the following criteria in mind: Completeness, correctness, detail, originality, relevance to topic, thoughtful and insightful ideas, synthesis of new material with prior knowledge, grammar and spelling, complete and correct citations and references. Coursework should reflect the quality expected for a graduate level course. Total points in written assignment will determine course grade as follows:

<u>Points per Credit</u>	<u>Grade</u>
33-35	A
30-32	A-
27-29	B+
24-26	B
Less than 24	No Credit

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Official Transcripts and Grade Posting

The office of the registrar will provide official transcripts at no cost. Follow these steps:

Step 1: Check to see if your grade has been posted by visiting www.lmu.edu. Click on LOGIN, campus logins, then select PROWL. In the "User ID" box, type in your social security number. In the "PIN" box, type in your birth date in six digits (mmddyy). If you are denied access, type in six zeroes (000000). Click on [Student Services,] then [Academic Transcript.]

Step 2: Once your grade has been posted, you may order an official transcript by visiting <http://registrar.lmu.edu>

Semester Information

Grades are recorded in the semester in which you register with LMU Extension.

<u>Registration Date</u>	<u>Semester</u>
Jan. 20, 04 - May 16, 04	Spring
May 17, 04 - Aug. 29, 04	Summer
Aug. 30, 04 - Jan. 18, 05	Fall

Course Information

<u>Course Title</u>	<u>Course No.</u>	<u>Credits</u>	<u>Tuition</u>
Monart Draw/Learn Basic			
EDUX 981		1	\$40

Policies

Refunds/cancellations are allowed up to one week after registration by calling (310) 338-1972. Other LMU Extension policies such as Disability Support Services, Nondiscrimination, Tax Information and Withdrawal can be found in LMU Extension Catalog General Information at <http://extension.lmu.edu>.

Questions Concerning Credit

Please contact Ben Hayes
Phone: (310) 338-1972; Fax (310) 338-2706
Email: bhayes@lmu.edu
LMU Extension
One LMU Drive, Suite 1840
Los Angeles, CA 90045-2659

NEW!

Supplemental Credit

Once you've earned initial credit for attending a course and writing the assignment, you have the opportunity to earn even more credit through LMU Extension's online courses for Educators. For more information, visit

<http://extension.lmu.edu> and click on [Programs for Educators.] Following are descriptions of online activities you may choose to do:

Video Activity: A list of links to online resource videos is provided. Videos are produced by Annenberg/CPB and are 15-90 minutes in length. You will choose a video, view it, and complete an online evaluation form. If you don't have a broadband Internet connection (cable, DSL, ISDN), you probably won't be able to see the videos, but you can choose any combination of the other activities.

Article or Chapter Activity: A list of online educational articles and book chapters is provided. You are to choose an article, read it, and complete an online evaluation form.

Web Site Activity: An extensive list of educational web site links is provided, along with a brief description of each. You are to choose a web site, review it, and complete an online evaluation form.

Discussion and Response: Student will post a message to a discussion forum in the course, and will post a response to another student's message.